

<p>Name of Policy: <u>Faculty consulting.</u></p> <p>Policy Number: 3364-72-50</p> <p>Approving Officer: President</p> <p>Responsible Agent: Provost and Executive Vice President for Health Affairs</p> <p>Scope: Faculty not bound by the Collective Bargaining Agreement of the AAUP on the University of Toledo, Health Science Campus</p>	<p>Effective date: January 1, 2008</p>
<p><input type="checkbox"/> New policy proposal</p> <p><input checked="" type="checkbox"/> Major revision of existing policy</p>	<p><input type="checkbox"/> Minor/technical revision of existing policy</p> <p><input type="checkbox"/> Reaffirmation of existing policy</p>

- (A) Policy stat.5T 4I -0..5Tf44Tp7 Tm (4I -0.003 Tc 0.0 4y Tm (4I 4y Tm (4IT)-5552. sectors by means of consulting, provided such activity: (a) further develops the faculty member in a professional capacity; (b) does not interfere with a faculty member's teaching, research, and service obligations to the university; and (c) is consistent with the mission and objectives of the university

(2) Clinical practice

Faculty participation in a practice plan approved by the university board of trustees.

(3) Professional service

External professional activities that reflect normal and expected public service activities of faculty and that do not entail compensation beyond reimbursement for expenses and/or a nominal honorarium. These activities include service on national commissions, on governmental agencies and boards, on granting agency peer-review panels, community agencies, on visiting committees or advisory groups to other universities, and on analogous bodies, such as the American cancer society or the American heart association.

(4) Expert testimony

Faculty members sought to provide expert testimony on medical, scientific and technical matters within their fields of knowledge, skill, experience or education for compensation must obtain approval as described in this policy. It must be made clear in all appearances as an expert witness that the statements and opinions of the witness are their own personal statements and opinions and do not represent in any way an official statement of the university, and that the witness is testifying as a private individual and not as a member of the university faculty. Faculty members required to provide expert testimony if served with a valid subpoena of the court need not seek approval.

(C) Procedure

(1) Disclosure and approval procedures

A faculty member shall complete and submit a consulting proposal form to his or her department chairperson (or dean, if the faculty member is a chairperson) prior to each paid external consulting arrangement. All paid external consulting related to one's area of expertise requires prior approval. The proposal form (attached) shall provide the following information: the nature of the work to be performed; the name of the client; the period of time during which such activity is to be performed; the duration of the arrangement; and when remuneration by the external client exceeds twenty-five (25) percent of the faculty member's total university salary, details of the remuneration must be specified.

Personal consulting agreements between the consulting faculty member and the client must also be included with the proposal form. Although outside consulting arrangements are personal, inappropriate consulting agreement language accepted by a faculty member

facilities, or that relate to the faculty member's scope of employment are in direct conflict with patent policy and regulations policy 3364-70-04. Consulting agreements shall be reviewed by the office of faculty affairs to ensure they are not in conflict with university policies and procedures. Faculty members are encouraged to seek their own legal counsel to advise them of their rights and obligations under a proposed consulting agreement and as they may relate to other consulting agreements already in existence.

Principal investigators/program directors must also disclose to research and grants

